

**11 NCAC 21 .0107            GENERAL ADMINISTRATION**

Every TPA shall:

- (1)     Establish a governing body that is authorized to set policy for the organization.
- (2)     Maintain complete corporate records in a secure and accessible location.
- (3)     Employ a management information system that is able to provide information on all areas of the TPA operations.
- (4)     Set internal policies and procedures for contract management.

*History Note:     Authority G.S. 58-2-40; 58-56-6; 58-56-16; 58-56-51;  
                         Eff. June 1, 1996;  
                         Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. December  
                         16, 2014.*